

PQI Alum Group Project Overview

The PQI Alum Group Project stream provides support for the implementation of physician-led quality improvement projects with the potential for measurable system-level impact. These are collaborative efforts intended to create meaningful, sustained change aligned with Island Health and provincial health system priorities. Funding of up to **\$50,000** and **12 months of support** is available per project.

Projects must have already been through the **PQI Alum Accelerator Program** to be eligible for full project funding. This is a competitive process and not all accelerator projects will be funded. If a project does not get accepted for Group Project funding, the charter created during the accelerator can be adapted to apply for other funding sources.

Projects must have a completed project charter with a defined aim, identified sponsors, and a clear measurement and evaluation plan to be considered for Group Project funding.

To ensure transparency, strategic alignment, and measurable impact, the following criteria will be used to assess eligibility and readiness for PQI Alum Group Project funding. These criteria support the responsible allocation of resources and help ensure projects contribute meaningfully to healthcare improvement across Island Health.

To apply for a PQI Alum Group Project, the following documents are required:

1. A completed Application Form, including:
 - a. A brief **Impact Statement** describing how this project will make a meaningful difference
 - b. A completed **MUSIQ Score** and
 - c. **Criteria Checklist**
2. A completed Project Charter

Eligibility Criteria

To be considered, projects must meet all of the following:

1. **Lead Applicant:**
 - a. The project lead must be a physician graduate PQI Level 3 Training
2. **Team Composition:**
 - a. A minimum of three PQI Level 3 alum, Lead plus 2 is required.
 - b. At least two physicians must be part of the project team.
 - c. At least one patient partner
3. **Project Scope Methodology:**
 - a. The project follows a recognized QI methodology (e.g. IHI Model for Improvement, Breakthrough Series)
4. **Reporting requirements:**

- a. Commitment to uphold reporting requirements throughout the duration of the project)
- b. Project completion within 12 months

Selection Criteria

Projects that meet the above eligibility requirements will be assessed against the following:

1. Strategic Alignment

- a. Demonstrates alignment with the Quintuple Aim framework.
- b. Supports priorities outlined by Island Health, the Ministry of Health, and/or relevant Ministry Mandate Letters.

2. Feasibility & Impact Potential

- a. The project can demonstrate measurable progress within 12 months.
- b. The project can be implemented and sustained without requiring additional operational funding from Island Health or Ministry of Health sources.
- c. There is significant operational, clinical, or medical support in place (e.g., clinical champions, department-level buy-in).
- d. The application includes a clear Impact Statement describing how the project will make a difference—at the patient, team, system, or policy level.

3. Leadership & Sponsorship Structure

- a. A clear project lead or champion has been identified.
- b. The project has an identified Health Authority executive sponsor and an operational sponsor.

4. Measurement & Evaluation

- a. The project identifies relevant baseline data or a clear initial state to assess change over time.
- b. A defined data collection process is in place, including:
 - i. Specific indicators or metrics aligned with project goals.
 - ii. Plans for how data will be collected, analyzed, and used for evaluation.
 - iii. If access to Island Health data is required, the project must show that a data request has been submitted and approved, or that access has otherwise been secured.
 - iv. The project articulates how outcomes will be measured to demonstrate value, merit, and utility, and how findings will be shared or reported.

5. Patient Engagement

- a. Projects are expected to follow provincial guidelines for Meaningful Patient Partner Engagement.
- b. If the project does not include a patient partner, a clear justification must be provided.

Deliverables

Throughout the 12-month period, project teams are expected to:

- Maintain **monthly check-ins** with the PQI Alum support team
 - Submit **quarterly progress updates**
 - Deliver on key milestones (kickoff, mid-point, evaluation, final report)
 - Present a **final summary report** at project close
 - Participate in a **learning showcase or celebration**
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