Any individual or group that has an interest in your project and can affect or be affected by the project should be considered. Look beyond your colleagues! Consider MOAs, porters, clerks, allied health, nursing, your project sponsors, patients & families & more.

| **Title**  (Individual or Group) | **Name** | **Impact** | **Expectations** | **Level of Engagement**  (Unaware, Resistant, Supportive, Invested) | **Project Influence**  (Low, Medium, High) | **Priority to Engage**  (Low, Medium, High) |
| --- | --- | --- | --- | --- | --- | --- |
| *You need both! Choose individuals that are influential in their professional groups.* |  | *How are they impacted by the project? What perspective can they offer that strengthens the project? What are the risks of not engaging them?* | *How much do they need to be involved? Do they want to be actively engaged in decisions? Consulted? Informed of progress and risks regularly? .If you’re stuck, revisit the SCARF model.* | *Tip: Leverage existing venues and relationships; do not rely on people attending new events or reading new emails.* | *Where are they on the power/interest grid? Dedicate time & effort accordingly.* | *The higher the priority, engage sooner and more regularly to ensure support! In some cases, you may invite them to be part of your PQI team.* |
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