



Parking Application – General Staff Parking Areas

Non-Payroll Deducted Form

Applicant

Application Date _____

Last Name _____ First Name _____ Middle Initial(s) _____

Email _____
Email Address for HotSpot Account – Please Print Clearly

Phone _____

Designation (Choose one)

I am an Island Health or PHSA Employee requesting access to Island Health General Staff parking.

Primary Employee # _____ Island Health Staff PHSA Staff

Union _____

Primary Parking Site (Choose only one) ABH (851.1/851.5) GLH (851.1/851.5) GRH (851.1/851.2) NRGH (850.2/850.6) PRH (851.1/851.5)
 QACC (851.1/851.7) RJH (851.1/851.4) SPH (851.1/851.6) SUM (851.1/851.5) VGH (851.1/851.3)

I am a contracted or agency employee requesting access to Island Health General Staff parking

Primary Geography (Choose only one) Victoria (851.1) Nanaimo (850.2)

I am a student or Island Medical Program (IMP) student requesting access to Island Health General Staff parking.

Primary Geography (Choose only one) Victoria (851.1) Nanaimo (850.2)

I am a Resident requesting access to Island Health General Staff parking.

Primary Geography (Choose only one) Victoria (851.1) Nanaimo (850.2)

Parking access is provided for a maximum term of 12 months after which an applicant may reapply.

All applicants must present valid staff/contractor/student ID. Emailed applications must include copy of ID

General Terms and Conditions

- Island Health Traffic & Parking Regulations (The Regulations) are available on the Island Health intranet Parking Services web page and through Island Health Parking Services. It is the responsibility of the applicant to review and become familiar with The Regulations.
- Parking privileges will cease under this agreement when the Island Health relationship ends.
- If on site during unscheduled time, such as visiting or using out-patient services, you must purchase public parking and park in designated public parking areas.
- Island Health utilizes licence plate-based parking enforcement. Licence plates must be registered and active to park in designated parking areas.
- **Parking on Island Health Property is NOT guaranteed.** Purchase of parking is not a guarantee of parking availability. It is the applicant's responsibility to consider their options prior to purchasing parking. Parking at Island Health is not a condition of employment.

I acknowledge having read, understood, and agree with the General Terms and Conditions identified on this application form.

Signature of Applicant _____ Date _____

Applications accepted in person or via email at Island Health Parking Services offices listed below.

Victoria General Hospital	1 Hospital Way, Victoria, BC, V8Z 6R5	Phone 250-727-4050	parking@islandhealth.ca
Royal Jubilee Hospital	1952 Bay Street, Victoria, BC, V8R 1J8	Phone 250-370-8303	
Nanaimo Regional General Hospital	P1022-1200 Dufferin Crescent, Nanaimo, BC, V9S 2B7	Phone 250-740-2681	

Parking Services Office Use Only below this line

Registration Date _____ ID Validated _____

Union Confirmed _____ Processed By _____