



**Rural
Coordination
Centre**
OF BRITISH COLUMBIA



RURAL CONTINUING MEDICAL EDUCATION (RCME)

HANDBOOK & RESOURCE GUIDE Island Health Region

DEVELOPED BY THE RCME Community Program *of the* Rural Coordination Centre of BC

Updated September 2023

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BACKGROUND

The Joint Standing Committee on Rural Issues (JSC) has changed the way that rural physicians receive funding for individual rural continuing medical education (RCME): rural physicians now receive direct payment for individual RCME. Without carry-over of individual RCME funds, reverted community funds which have been used for collective RCME experiences will eventually be or already are depleted.

After a provincial process of engagement, the JSC has approved the RCME Community Program. RSA Communities implemented into the program receive funding every year to address community RCME needs.

Each RSA community has a number of steps to complete to implement into the new program. One of the steps and discussions during the implementation process is consideration for a defined role for non-physician admin for community RCME support.

This handbook/resource guide has been developed to provide local, multi-community and/or regional administrative staff with the tools and knowledge to support community RCME as well as have a better understanding of RCME processes and functions. It also provides physician groups with information on closer to home continuing medical education opportunities and additional resources and funding options.

WHAT IS RCME?

The Rural Continuing Medical Education (RCME) Community Program funds groups of physicians living and delivering care in eligible Rural Practice Subsidiary Agreement (RSA) communities to address their collective learning needs, unlike RCME for Individuals which is paid directly to the rural physician to facilitate individual learning needs. The program aims to improve the capacity of local health care systems to address the needs of community members by giving physicians more control over collective learning activities, reducing the challenges of accessing funds, and improving relationships among health system partners.

RCME COMMUNITY PROGRAM PRINCIPLES

Rural CME activities must meet the criteria and principles put forward by the Joint Standing Committee on Rural Issues to be eligible for reimbursement. General principles are as follows:

- Funds are to be used for RSA communities only
- Funds should be applied in alignment with any priorities set out by the JSC and not in a way that may be contradictory with the priorities of the Health Authority or Ministry of Health
- Funds should be applied in a way that is community focused and responsive to the needs of physicians. This includes being equitable and accessible across all physicians or groups of physicians (GPs, Specialists, GPs with enhanced skills)
- Community funds may be accessed by groups of physicians to incentivize certain types of education including: building and sustaining regional professional care networks closer to home CME community or regional team-based care, etc.
- Funds may be used to deliver activities involving allied health professionals in their community
- Funds **may be** used to compensate physicians for time spent developing and/or planning CME events. Funds **are not** to be used to pay physicians for time spent participating in CME events
- Unused funds can accumulate up to three (3) years. After three years, unspent funds would continue to remain with the community, and will only be replenished by the program if a plan is produced documenting future spending and goals of the accumulation

ACRONYMS

RCME – Rural Continuing Medical Education

CME – Continuing Medical Education

CPD – Continuing Professional Development

JSC – Joint Standing Committee on Rural Issues

UBC RCPD – University of British Columbia Rural Continuing Professional Development

REAP – Rural Education Action Plan

RCCbc – Rural Coordination Centre of British Columbia

ACLS – Advanced Cardiac Life Support

BLS – Basic Life Support

PALS – Pediatric Advanced Life Support

ACORN – Acute Care of At-Risk Newborns

ALARM – Advances in Labour and Risk Management

ATLS – Advanced Trauma Life Support

CARE – Comprehensive Approaches to Rural Emergencies

CASTED – Hands on Orthopedic Course

EDE – Emergency Department Echo (Point of Care Ultrasound Course)

ESCAPE – Enhanced Simulation of Critical Care and Perioperative Emergencies

HOUSE – Hands on Ultrasound Education

PLI – Physician Leadership Institute

POCUS – Point Of Care Ultrasound

SIM – Simulation

RCME COMMUNITY PROGRAM CONTACTS

Drew Baird, Provincial Manager, RCME Community Program
Rural Coordination Centre of BC (RCCbc)
dbaird@rccbc.ca T: (604) 335-8120 (direct) | 1-877-908-8222 (toll-free)

Ian Schokking, Physician Lead, RCME Community Program
Rural Coordination Centre of BC (RCCbc)
schokko@shaw.ca

Find more information at [RCME Community - RCCbc](#)

Linda Young, Liaison, RCME Community Program, Vancouver Island
Island Health | Rural Coordination Centre of BC (RCCbc)
Linda.Young@IslandHealth.ca | Cell: 236.638.1124

CME PARTNERS

Clinical Simulation – Island Health: Centre for Interprofessional Clinical Simulation

The Centre for Interprofessional Clinical Simulation Learning offers a facility for clinical educators, learners and practicing professionals to train in an environment that reflects the health care needs of Victoria and the Island Health region where access, service availability, priority, and cost are important factors.

Further, an interprofessional education model and a team-based, patient-centred care approach are identified as best practices for regions such as ours where long distances between health centres, many remote communities, and a large aging population impact service delivery and quality expectations for a range of health professionals.

Learning sessions are focused on increasingly complex patient needs, changing practice technologies, diverse practise settings and professional specialization. We are aligned with the provincial model and network defined by the BC Simulation Task Force.

Developed in partnership by Island Health, the University of Victoria and the University of British Columbia’s Faculty of Medicine, the Centre offers clinical simulation learning sessions customized by local educators and practice professionals to address realities that reflect health care in the Island Health region. Learn more about [clinical simulation learning](#) on Vancouver Island.

Island Medical Program – Physician Education Program

The Physician Education Program (PEP) is an exciting new initiative at the Island Medical Program. The goal of this program is to provide needs-based continuing education and faculty development to Island clinicians. By utilizing contemporary techniques like simulation, multidisciplinary sessions, and web-based learning, PEP will offer excellent content that is responsive to the needs of Vancouver Island’s physicians and allied health professionals. For any questions about this developing program, please contact physicianeducation@uvic.ca

Neonatal Resuscitation Program (NRP)

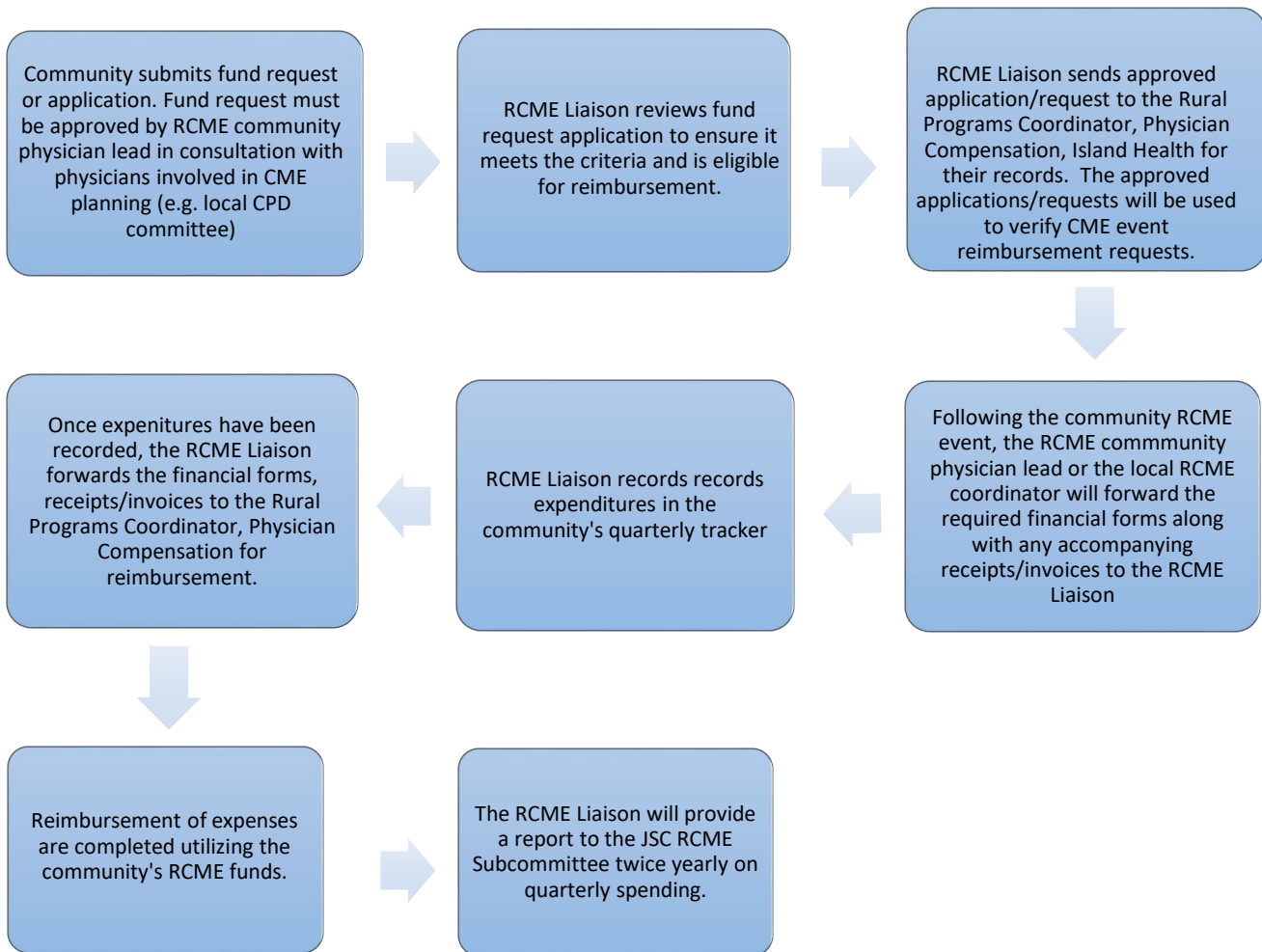
For complete information on completing the NRP Program please visit the Island Health intranet NRP page at [NRP - Neonatal Resuscitation Program \(islandhealth.ca\)](#). Please note that an Island Health email and login/password is required to access this page; if you do not have one, please contact Kim Johnson, Administrative Coordinator, VGH (Kim.Johnson@IslandHealth.ca) or Desiree Young, Administrative Coordinator, NRGH (Desiree.Young@IslandHealth.ca) for more information about the NRP Program, instructor contacts, and upcoming course dates.

INVOICING AND PAYMENTS

Communities are to select and organize a fund holder who will make funds available as needed and consistent with the local criteria as implemented locally, undertake financial reporting requirements and provide prudent, timely and transparent management of the funds. Funds may be managed by the health authority or by an existing incorporated, non-profit organization who will act as the fund holders.

Note: *Island Health is the chosen fund holder for all RCME communities for the Vancouver Island/Island Health regions. As such, Island Health will complete all financial processes as outlined in a Memorandum of Understanding with the community and RCCbc, and provide quarterly reporting to the RCME Liaison who will include this information in the bi-annual reporting to the JSC RCME Subcommittee.*

The RCME Liaison and Island Health will facilitate the payment process, track all expenditures and provide reporting as requested:



See Appendix 1: [RCME Community Program Funds Application](#)

See Appendix 2: [RCME Funds Cheque Requisition](#)

RCME ROLES & RESPONSIBILITIES

RCME PHYSICIAN LEAD ROLE

Activities

- Promote the utilization of RCME Community funds to all medical staff
- Engage community of physicians in RCME
- Circulates materials to engage physicians in assessing community learning needs. If requested, collates results to make a list of preferred Community RCME topics
- Ensures that RCME activities, events and plans are widely communicated to physicians and inter-professional team where applicable
- Review and approve application requests to utilize RCME Community Funds
- May allocate up to 20% of annual RCME Community Program funds to hire a local non-physician administrative support. If no local support:
 - Plans, coordinates and executes all aspects of educational events in partnership with various groups/individuals

Administration

- Serves as the key contact for anything RCME related such as invoice approvals, education inquires, contact for the physician group
- Works closely with local RCME Support if applicable for community, if no local support:
 - Connects with regional RCME Liaison regularly to receive updated RCME Community Budget information
 - Submits all completed cheque requests and accompanying invoices and receipts to the regional RCME Liaison for tracking and processing
 - Communicates education requests/planning to the regional RCME Liaison
 - Serves as the key contact for inquires and problem solving related to RCME responds to general inquiries from a variety of internal and external contacts in relation to RCME

RCME LOCAL RCME SUPPORT ROLE

Administration

- Connects with regional RCME Liaison regularly to receive updated RCME Community Budget information
- Communicates education requests/planning to the RCME Liaison
- Submits all Community Program Funds Application approved by RCME Physician Lead to RCME Liaison for program approval in advance of planning
- Submits all cheque requests approved by RCME Physician Lead and accompanying invoices and receipts to the regional RCME Liaison for tracking and processing
- Updates and maintains the local RCME calendar and ensures that RCME activities
- Updates and maintains email distribution lists
- Maintains an inventory of educational resources and continuing medical education information
- Serves as the key contact for inquires and problem solving related to RCME responds to general inquiries from a variety of internal and external contacts in relation to RCME

Examples of Activities

- Circulates materials to engage physicians in assessing community learning needs. If requested, collates results to make a list of preferred Community RCME topics
- Ensures that RCME activities, events and plans are widely communicated to medical staff, other groups/individuals
- Arranges RCME Committee meetings, attends and takes minutes, if required
- Plans, coordinates and executes all aspects of educational events in partnership with other groups/individuals:
 - Supports the application process for accreditation of CME events if requested,
 - Prepares all documentation and creates event packages (agenda, speaker bios, learning objectives, sign in, evaluations) required to support accredited activities
 - Advertisement and promotion,
 - Organizes venue, catering and other equipment and services needed for successful events
 - Manages calendar bookings as directed by RCME Physician Lead for Community RCME Learning
 - Ensures resources are in place to support external video/remote connection, if needed
 - Arranges for visiting speakers, assists and coordinates their visits
 - Hosts registration desk and tracks attendance
 - Sets up and take down events
 - Circulates, collects and collates evaluations after activities

Relationships

- Works closely with RCME Physician(s) Lead, regional RCME Liaison and RCME Committee where applicable
- Establishes and maintains strong relationships with physicians to help identify community education needs
- Participates in the Provincial Community of Practice meetings

Accountability/Reporting

The Local RCME Support works closely with and reports to the Physician RCME Lead(s) and regional RCME Liaison.

RCME LIAISON

- Responsible for the regional management of RCME program fund tracking, monitoring and reporting
- Assists rural and remote RSA communities within the Island Region to develop processes, structures and policies to execute community RCME
- Assists with provincial applications for funding including Rural Education Action Plan (REAP) Bursaries and SPIFI
- Serves as a key contact for inquiries and program solving related to RCME
- Support rural communities with the implementation of the program, including help with:
 - designing or describing your local RCME Community Program model, including an annual budget
 - developing agreements with other communities if you want to include several communities
 - building or adapting policies and processes and anything else you need to have a robust model

CLINICAL COURSES

Note: This list offers an example of courses available.

Course Name and Overview	Course Objectives	Accreditation	Contact Info.
<p>ACoRN (Acute-Care of at-Risk Newborns) Teaches concepts and basic skills of neonatal stabilization and, where necessary, preparation for transport to a referral facility</p> <p>Canadian Pediatric Society</p> <p>Perinatal Services BC</p>	<ul style="list-style-type: none"> Family-centered care, including support for parents and caregivers Team-based care, promoting an interdisciplinary approach to training and practice Regionalized care, promoting liaison between referring and referral centres Regionalized education, promoting an education-learner infrastructure based on existing outreach programs Evidence-based care firmly based on existing evidence and subject to ongoing peer-review and modification 	8 Mainpro+ credits	<p>Canadian Paediatric Society Jola Berkman, Regional Coordinator jola.berkman@cw.bc.ca</p> <p>OR</p> <p>Perinatal Services BC 604-877-2121 or email.</p>
<p>AIME (Airway Interventions & Management in Emergencies)</p> <p>Program highlights can be found on the AIME website</p> <p>Other opportunities: Accredited Webinars - CAEP</p>	<ul style="list-style-type: none"> Be more confident and comfortable in making acute care airway management decisions. Have acquired a practical staged approach to airway management. Be able to choose the most appropriate method of airway management based on a variety of patient presentations. Make appropriate choices in the use of pharmacologic agents used to facilitate airway management. Know when and how to use various tools and adjuncts for managing the difficult airway. 	18 Mainpro+ credits	Gail Chapman, CPD Coordinator 613-523-3343 gchapman@caep.ca
<p>ALARM (Advances in Labour and Risk Management)</p> <p>"ALARM Virtual" is an independent online study program that is available for registration. For more information or to register, please click here.</p> <p>Upcoming ALARM Courses (sogc.org)</p>	<p>Overall objectives:</p> <ul style="list-style-type: none"> Apply latest best practices for providing care Promote multidisciplinary care Engage in respectful teamwork Communicate effectively with their team, patients and families 	<p>In-person course: 15 hours of MOC Section 3 credits upon completion of the full 2-day course.</p> <p>45 Mainpro+ credits upon completion of the full 2-day ALARM course.</p>	<p>The Society of Obstetricians and Gynaecologists of Canada</p> <p>613-730-4192 or 1-800-561-2416 info@sogc.com</p>

Course Name and Overview	Course Objectives	Accreditation	Contact Info.
<p>ATLS Rural Equivalent: RTTDC (Rural Trauma Team Development Course)</p> <p>The RTTDC emphasizes a team approach to the initial evaluation and resuscitation of the trauma patient at a rural facility. The course assists health care professionals in determining the need to transfer the patient to a higher level of care. The one-day course includes interactive lectures on medical procedures and communication strategies as well as three team-performance scenarios.</p> <p>A knowledge of ATLS based principles is essential and this course builds on the basics of ATLS</p>	<ul style="list-style-type: none"> • Organize a rural trauma team with defined roles and responsibilities for the members • Prepare a rural facility for the appropriate care of the injured patient • Identify local resources and limitations • Assess and resuscitate a trauma patient • Initiate the transfer process early • Establish a performance improvement process • Encourage effective communication • Define the relationship between the rural trauma facility and the regional trauma system 	<p>7 Mainpro+ C credits</p> <p>3 MOC Section 3 Credits</p>	<p>RTTDC - Course Page</p>
<p>CARE (Comprehensive Approaches to Rural Emergencies)</p> <p>The CARE Course</p>	<ul style="list-style-type: none"> • Early recognition of the critically ill patient. • Effective initial and definitive airway management • Judicious/timely use of critical interventions/procedures • Appropriate use of ongoing assessment, monitoring and investigations • Practical preparation and facilitation of safe, timely transfer of patients • Appropriate clinical judgement and decision-making • Effective communication and teamwork in the multidisciplinary setting. • Effective techniques for managing the challenges of emergency care in the rural setting 	<p>51 Mainpro+ Credits</p> <p>The CARE course is approved for 14 educational credits for paramedics by the Emergency Medical Assistant Licensing Board in BC. It also meets the needs and requirements for QA and/or Professional Development Portfolio for registered nurses and NPs (17 hours)</p>	<p>info@thecarecourse.ca</p>

Course Name and Overview	Course Objectives	Accreditation	Contact Info.
<p>CASTED – The “Hands-On” Orthopedic Courses</p> <p>CASTED: Emergency</p> <p>CASTED: Primary Care</p> <p>CASTED: Fracture Clinic</p>	<p>See website links for course objectives for the various CASTED Courses.</p> <p>CASTED Course Comparisons</p>	<p>CASTED: EM 48 Mainpro+ credits Up to 16 MOC Section 1 credits</p> <p>CASTED: Primary Care 48 Mainpro+ credits</p> <p>CASTED: # Clinic 17 Mainpro+ credits</p>	<p>Contact Us – CASTED</p> <p>CASTED Schedules</p> <p>416-756-6443</p>
<p>CPoCUS (Canadian Point of Care Ultrasound Society) EDE Courses/Modules:</p> <p>CORE Bootcamp</p> <p>EDE Resuscitation Bootcamp</p> <p>EDE Diagnostic Bootcamp</p> <p>EDE MSK Bootcamp</p>	<p>Bootcamp Program Info: The EDE Bootcamp system is an intense three-day hands-on program that provides the user with directly supervised scanning of over 100 live models. Visual and auditory station timers keep everyone on schedule and maximize probe time. Approximately 10 hours of written and video course materials are completed before the workshop. You are usually working in pairs with one partner scanning while the other documents the scans in a logbook.</p> <p>See website links for course objectives for the various course modules.</p>	<p>Up to 60 CCFP Cert+ credits</p> <p>25 MOC Section 3 credits</p>	<p>EDE - Contact Us</p>
<p>ESCAPE (Enhanced Simulation of Critical Care and Perioperative Emergencies)</p> <p>A one-day, high fidelity simulation program, designed and delivered by family practice anesthesiologists that focuses on building team dynamics to optimize crisis resource management in the rural perioperative setting.</p>	<ul style="list-style-type: none"> • Demonstrate effective crisis resource management skills, including communication and team work • Demonstrate an effective approach to and management of intraoperative emergencies and trauma and critical care resuscitation • Treat patients presenting with rare or infrequent and time sensitive health issues • Demonstrate proficiency using crucial equipment and medication • Identify and manager potential system issues 	<p>12.0 Mainpro + credits</p>	<p>Enhanced Simulation of Critical Care and Perioperative Emergencies ESCAPE Course UBC CPD</p> <p>cpd.info@ubc.ca</p>

Course Name and Overview	Course Objectives	Accreditation	Contact Info.
<p>HOUSE (Hands-On Ultrasound Education)</p> <p>Three courses available: HOUSE EM – minimum of 3 to a maximum of 16 participants required</p> <p>HOUSE OB – minimum 12 participants required</p> <p>HOUSE IM – minimum of 6 participants required</p> <p>HOUSE Course Descriptions</p>	<p>HOUSE program gives rural physicians the training and confidence to integrate point-of-care ultrasound into their practice. It was specifically designed to meet the unique needs of rural physicians.</p> <p>See course description for course outlines.</p>	<p>HOUSE EM 63 Mainpro+ 3 credits per hour</p> <p>HOUSE OB 27 Mainpro+ 3 credits per hour</p> <p>HOUSE IM 7.5 Mainpro+ 1 credit per hour</p>	<p>HOUSE - Contact Us</p> <p>cpd.house@ubc.ca</p>
<p>LEAP (Learning Essential Approach to Palliative Care)</p> <p>Courses include: LEAP Online</p> <p>LEAP Core</p> <p>LEAP Mini</p> <p>LEAP Emergency</p> <p>For all LEAP courses please visit: Pallium Canada - Courses</p>	<p>Learning Essential Approaches to Palliative Care (LEAP) courses provide practical, inter-professional and evidence-based training and tools in the palliative care approach across multiple health care settings and specialty areas</p> <p>Please see course links for detailed course outlines.</p>	<p>LEAP Online 24 Mainpro+ credits 12 MOC Section 1 credits</p> <p>LEAP Core 28 Mainpro+ credits</p> <p>LEAP Mini 16.5 Mainpro + credits 8.25 MOC Section 1 credits</p> <p>LEAP EM 16 Mainpro + credits 7.75 MOC Section 1 credits</p>	<p>Pallium Canada - Contact – live chat available</p> <p>info@pallium.ca 1-833-888- 5327)</p>
<p>PALS</p>	<p>PALS Is Intended For Healthcare Providers Working In A Hospital Or Non-Hospital Setting Who Wish To Increase Their Skills In The Emergency Cardiovascular And Respiratory Care Of Children And Infants.</p>	<p>College of Family Physicians of Canada and has been approved for MAINPRO+ C certified Group Learning Activity Category credits Royal College of Physicians and Surgeons of Canada (RCPSC) and has been approved for MOC, Section 2 credits</p>	<p>PALS - Vancouver and Throughout BC SkillStat</p> <p>Pediatric Advanced Life Support, Vancouver Island (lifesafemedical.com)</p>

Course Name and Overview	Course Objectives	Accreditation	Contact Info.
<p>PoCUS (Point of Care Ultrasound Training)</p> <p>BC PoCUS</p>	<p>Shows, through video, how to perform common point-of-care ultrasound exams.</p> <p>Complimentary to HOUSE course.</p> <p>Videos include</p> <ul style="list-style-type: none"> • Presenting Problems • Organ Systems • Procedures 		<p>bc.pocus@ubc.ca</p>
<p>STRUC (Simulated Trauma Resuscitation Update Course)</p> <p>BC EM Network - STRUC</p> <p>A one-day simulation-based course involving the team-based resuscitation of critically injured trauma patients.</p> <p>Target audience: Rural EM Physicians, Emergency RN's and RTs involved in the initial management of severe trauma patients.</p>	<p>Principles of crisis resource management and resuscitation management priorities and skills will be highlighted, as well as reviewing latest evidence and clinical practice guidelines, taking into account available resources and regional trauma guidelines. Knowledge of ATLS (Advanced Trauma Life Support) based principles are essential and this course will build on the basics of ATLS.</p>		<p>cpd@bcemergencynetwork.ca</p>
<p>TEAM Trauma</p> <p>2-day course presented by SkillStat - TEAM Trauma</p> <p>The TEAM Trauma course embraces best practices science across all disciplines to offer an integrated approach to trauma care for the non-expert, non-dedicated team faced with trauma resuscitation.</p>	<p>What you'll learn:</p> <ul style="list-style-type: none"> • Fundamental skills • Priority-based frameworks • Flexible agility • Team skills • Situational awareness • Practical tips and pearls 	<p>An optional hands-on and written evaluation is available to earn a certification card.</p>	<p>Skillstat - Contact Us</p>

Regional CME Events

Island Health: <https://medicalstaff.islandhealth.ca/events>

Continuing Medical Education (CME) Providers

[College of Physicians & Surgeons Professional Development](#)

[BCMJ CME listings](#)

[CMA Practice Management and Leadership and Professional Development FPSC](#)

[Practice Support Program \(PSP\)](#)

[Rural Rounds](#)

[UBC Continuing Professional Development, Faculty of Medicine](#)

[Society of Rural Physicians of Canada CME](#)

Find more information at [Doctors of BC](#)

PHYSICIAN LEADERSHIP

CMAjoule: Physician Leadership Institute (PLI) - [The Physician Leadership Institute | Joule \(joulecma.ca\)](#)

The Physician Leadership Institute (PLI) offers accredited leadership learning for teams and organizations through tailored programs. PLI courses are led by an expert faculty of physician leaders and industry practitioners and are aligned to the nationally-recognized LEADS in a Caring Environment framework. Courses can be offered in-person or online and can be scheduled weekdays or weekends. **Accreditation:** All courses are accredited by the Royal College of Physicians and Surgeons of Canada for their Maintenance of Certification Program (MOC) and the College of Family Physicians of Canada for Maintenance of Proficiency (Mainpro+).

Island Health Medical Leadership Development

Island Health's internal [medical leadership development](#) workshops are selected to enhance your skills and comfort level with the challenges of building a high performing health care system. All workshops are eligible for both MOC Section 1 and Mainpro+ CME credits. **Contact:** MedStaffDevelopment@islandhealth.ca

Rural Leadership Development Program (RCCbc) - REAP

The purpose of the Rural Leadership Development Program is to increase opportunities for rural physicians to pursue leadership training and develop the skills and abilities to help bring system improvements that will benefit British Columbia's rural populations. In addition to access to a formalized leadership program, participants will be offered a mentoring opportunity with a rural leader through UBC CPD'S Rural Physician Mentoring Program. As well, during the course of the training, participants will be encouraged to participate as a guest (when invited) in two meetings of groups providing leadership in rural BC (e.g. JSC, RCCbc Core, Dean's Advisory council, rural HA leadership forum, Rural Issues Committee etc.). Such shadowing opportunities have been seen as important in grounding leadership training in real-life contexts. **Contact:** REAP Senior Program Assistant, University of British Columbia at REAP.Physicians@ubc.ca or by phone at 604-827-1504. [Rural Leadership Development Program - RCCbc](#)

ADDITIONAL CME RESOURCES

Practice Readiness Assessment (PRA)

<http://www.prabc.ca/>

International Medical Graduates (IMGs) [https://](https://www.cpsbc.ca/for-physicians/registration-licensing/applying/imgs)

www.cpsbc.ca/for-physicians/registration-licensing/applying/imgs

Society of General Practitioners for BC

<https://sgp.bc.ca/>

RCCbc Calendar of Events

<https://rccbc.ca/get-involved/events/calendar/>

BC Rural Health Conference

<https://rccbc.ca/initiatives/rhc/>

Royal College

<http://www.royalcollege.ca>

College of Family Physicians of Canada Events

<https://www.cfpc.ca/UpcomingEvents/>

The Society of Obstetricians and Gynecologists

<https://sogc.org/>

EDE Courses - Point-of-Care Ultrasound Comes to You

<https://edecourse.com/>

Island Health Medical Staff Professional Development

<https://medicalstaff.islandhealth.ca/professional-development>

The Canadian Conference on Medical Education

<https://icam-cimu.ca/>

Canadian Medical Conferences

<https://www.emedevents.com/canada-medical-conferences>

American Academy of Pediatrics

<https://www.aplsonline.com/>

SkillStat Courses (ACLS, ECG, PALS, SEPSA, Specialty, etc.)

<https://www.skillstat.com/skillstat-courses>

UBC-CPD Rural CPD

<https://ubccpd.ca/learn/tailored-initiatives/rural-cpd> OR

<https://ubccpd.ca/learn/tailored-initiatives/rural/rural-learning>

UBC-CPD

<https://ubccpd.ca/learn/learning-activities>

ADDITIONAL FUNDING SOURCES

(over and above the community's annual allocation)

REAP – Rural Education Action Plan

REAP supports the training needs of physicians in rural practice, provides undergraduate medical students and postgraduate residents with rural practice experience, and increases rural physician participation into the medical school selection process.

There are several REAP programs which support the continuing medical education needs and teaching activities of rural physicians in British Columbia:

- New Rural Physician CME Program
- Rural Locum CME Program
- San'yas Indigenous Cultural Safety Training
- Advanced Skills and Training Program
- Rural Leadership Development Project
- Closer to Home CME Program
- Undergraduate Teaching Stipend

To learn more about these programs, contact the REAP Senior Program Assistant REAP.Physicians@ubc.ca or by phone at 604-827-1504.

SPIFI – Specialist, Sub-Specialist, Indigenous and Funding for Innovation

The RCME Community Program makes funding available to eligible RSA communities for community RCME planning, development and delivery. The design phase for the program identified specialists, family physicians with sub-specialties and indigenous communities require additional assistance and supports to:

- Focus on RCME that cannot be addressed locally due to the lack of other relevant learners
- Increase the capacity to deliver health care services to Indigenous communities, through collective learning initiatives and
- Support innovative delivery of, and approaches to community RCME.

To learn more about this program and eligibility, please contact **Drew Baird**, Provincial Manager, RCME Community Program at dbaird@rccbc.ca.



Community Form for Use of Rural Continuing Medical Education (RCME) Community Funds



RCME Community Program funding is negotiated through the PMA, and is available to physicians living in and delivering health care services in RSA communities.

Note: The RCME community program and funding provides an opportunity to include interprofessional team members and other community providers in relevant CME activities as determined by the local community of physicians. Eligible expenses

- Accreditation (i.e. application fees)
- Attendee Travel/Accommodation - Travel and accommodation expenses to for community group of physicians to attend collective CME outside community, when unable/unavailable to bring CME to community
- Coordination - local/multi community CME coordination by local physicians, allied health providers, and/or local RCME coordinator
- Equipment - Equipment that enables or enhances community RCME delivery and enables physicians to participate
- Honorarium/Sessionals - Curriculum development and delivery (i.e. speaker fees, instructor fees, course preparation)

- Catering Expenses
- Meeting Expenses - Textbooks, speaker gifts, supplies for events, etc.
- RCME Physician Lead - Community physician lead stipend for planning and organizing CME
- Registration Course Fees - Registration, course, workshop, etc. fees in-person or virtual
- Speaker Travel and Accommodation - Speaker/facilitator travel and accommodation expenses to deliver collective CME to rural communities
- Venue/Room Rental Fees

Ineligible Expenses: RCME Community Program funding cannot be utilized to provide sessionals to physicians for participating in CME; to support activities involving industry; to purchase equipment used specifically to enhance patient care; to reimburse individual CME activities; and/or to provide for locum coverage while attending CME.

Community Name(s):

Applicant (individual, professional group or department) and contact details:

Applicant Name

Email

Applicant Phone

Physician RCME Lead(s) Approval

In absence of a RCME Physician Lead, a physician Committee Member may provide signing approval, if appropriate

Approval Signature

Approver Name

Funding Request – Please briefly describe the CME activity the funds will support. Attach copy of the proposed curriculum brochure, accreditation details, etc. if available

Will this event be funded by other sources? Yes No

If yes, please indicate additional sources of funding and what expenses will be funded:

Amount of additional source of funding \$

Date(s) of CME Activity:

Expected number of participants (i.e. medical staff, allied health care members, other health care professionals): #

Expenses

Course/Registration Fees	\$	Catering	\$
Educational Materials	\$	Honoraria/Speaker Fee	\$
Accreditation Fee	\$	Venue	\$
		Other:	\$

TOTAL: \$

SUBMIT COMPLETED COMMUNITY FUNDS REQUESTS TO: Linda.Young@IslandHealth.ca, RCME Liaison



FOR OFFICE USE ONLY
Vendor # _____

RURAL CONTINUING MEDICAL EDUCATION COMMUNITY FUNDS CHEQUE REQUEST

****Receipts/Invoices/Proof of Payment is required for reimbursement**

e-Fillable

Community	
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Name of Event	
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Date of Event	
----------------------	--

Cheque payable to <i>(separate forms required for each payee)</i>	
---	--

MSC/MSP # (if applicable)	
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Address	Apt #	
	Street # and Name	
	City and Province/State	
	Postal Code or ZIP code	

Description of Expenses (examples: course fees, speaker fees, honoraria, catering, venue, accreditation, other)

	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total	Grand Total	\$

AP Code: 911.41.620001

Requestor Name	
Requestor Contact Information	

Physician RCME Lead or Designate (approver)	
Signature	

SUBMIT COMPLETED CHEQUE REQUESTS TO: Linda.Young@IslandHealth.ca, RCME Liaison