

Medical Staff Orientation

Medical Staff Onboarding project “Creating Connections” supported through the Facilities Engagement and Island Health partnership.

Medical Staff Orientation Check-in – Recommended 1 Week

Check-ins provide time for you to connect as colleagues and address any questions the new medical staff member may have. It also provides an opportunity to discuss what has gone well during onboarding and what improvements you may suggest for the onboarding program.

Please submit completed form to medstaffdevelopment@islandhealth.ca. Form may be printed and scanned or completed digitally. Medical and Academic Affairs may contact you to offer additional support and request your permission to share feedback.

<i>Date:</i>	<i>Site:</i>
<i>New Medical Staff Name:</i>	
<i>Medical Staff Orientation Champion Name:</i>	

What are you most enjoying about your role so far?

Comments:

How accessible have you found the information, tools, and resources you require? Are there additional resources you need?

Comments:

Do you feel the hospital and health authority take effective action to promote a safe and healthy workplace?

Yes ☐ No ☐ Neutral ☐

Share with us any comments on what you think the hospital and health authority can do to improve the workplace environment.

Comments:

What challenges have you faced so far while getting established in your new role?

Comments:

Are there outstanding challenges or questions you would like Medical and Academic Affairs to provide support with?

Comments:

Please rate your check-in experience, 1 being the lowest and 5 being the highest.

1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐

Would you recommend participation in this medical staff onboarding pilot to others?

Yes ☐ No ☐ Neutral ☐

Please indicate how many hours you met during this session.

Please establish a date for your next check-in. It is recommended this is one month after this meeting.