

# MASK POLICY



Workplace masking policy for health-care providers, patients and visitors

This document outlines Island Health and provincial expectations for the use of face masks in the workplace at Island Health. Masking, combined with the safety precautions of physical distancing, excellent hand hygiene, and staying home when unwell, will help to keep health-care workers and our patients, clients, residents and families safe from COVID-19. Questions? Please read our [FAQs](#).

## NOTES:

- Failure to comply with the policy may result in corrective action, up to and including termination (excepting legitimate reasons why an employee is unable to follow this direction).
- N95 respirators are to be reserved for AGMPs and where N95s are part of the PPE required for airborne and or specific precautions.

ISLAND HEALTH STAFF, MEDICAL STAFF AND CONTRACTORS			
Environment	Environment Example	Type of Mask	Used by
<b>Health-care facility or care environment</b>	<ul style="list-style-type: none"> <li>• ALL areas/settings where care, counsel and/or assessments are provided across the health authority.</li> <li>• ALL settings where staff and medical staff interact with patients, clients, residents, families and/or members of the public</li> </ul>	<ul style="list-style-type: none"> <li>• Medical-grade mask</li> <li>• N95 or an approved reusable respirator for AGMPs or where required for airborne or specific precautions.</li> </ul>	<ul style="list-style-type: none"> <li>• All staff, medical staff and contracted service providers</li> <li>• See also <a href="#">PPE Guidelines</a> for Care Providers</li> </ul>
<b>Administrative areas <u>within</u> a care facility</b>	<p>Examples:</p> <ul style="list-style-type: none"> <li>• Admin offices (i.e. CNE or leader)</li> <li>• Education or meeting rooms on a unit</li> <li>• Administrative wings (clinical and non-clinical)</li> <li>• Libraries</li> <li>• Supportive services</li> <li>• FMO/support areas</li> <li>• Regional laundry plants</li> </ul>	<ul style="list-style-type: none"> <li>• Medical-grade mask</li> </ul>	<ul style="list-style-type: none"> <li>• All staff, medical staff and contracted service providers</li> </ul>

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Environment	Environment Example	Type of Mask	Used by
<b>Administrative areas <u>not</u> located in a care facility</b>	<ul style="list-style-type: none"> <li>Corporate services where care is not provided</li> <li>Examples: Begbie Hall, Aulds Road, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Non-medical, 3-layer cloth masks can be worn when 2-metres distance cannot be maintained</li> <li>Medical-grade masks must be worn when visiting or transitioning through a care facility</li> </ul>	<ul style="list-style-type: none"> <li>All staff, medical staff and contracted service providers</li> </ul>
<b>Common areas</b>	<p>Areas where staff, medical staff, patients, clients, residents, families and/or members of the public are present, e.g.:</p> <ul style="list-style-type: none"> <li>hospital atrium</li> <li>hallways</li> <li>coffee shops</li> <li>elevators</li> <li>washrooms</li> </ul>	<ul style="list-style-type: none"> <li>Medical-grade masks</li> <li>Medical-grade mask can be removed for eating or drinking, while maintaining 2-metres distance</li> </ul>	<ul style="list-style-type: none"> <li>All staff, medical staff and contracted service providers</li> </ul>
VISITORS			
Environment	Environment Example	Type of Mask	Used by
<b>Health-care facility or care environment</b>	<ul style="list-style-type: none"> <li>When entering and moving around <b>any</b> health care facility, including clinical and non-clinical areas</li> </ul>	<ul style="list-style-type: none"> <li>Medical-grade masks</li> </ul>	<ul style="list-style-type: none"> <li>All visitors</li> </ul>
<b>LTC / AL facility</b>	<ul style="list-style-type: none"> <li>All areas</li> </ul>	<ul style="list-style-type: none"> <li>Medical-grade masks</li> </ul>	<ul style="list-style-type: none"> <li>All visitors</li> </ul>

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PATIENTS			
Environment	Environment Example	Type of Mask	Used by
<b>Healthcare facility or care environment</b> <b>EXCLUDED</b> – Long-Term Care and Assisted Living settings	<ul style="list-style-type: none"> <li>• During transport within a healthcare facility</li> <li>• When moving around a healthcare facility</li> <li>• While in a waiting area (ED or any department)</li> <li>• While in any bed space that is only separated by a curtain in the ED</li> <li>• Actively coughing in a multi-bed room on droplet or contact/droplet precautions               <ul style="list-style-type: none"> <li>○ single room should be prioritised where possible, see <a href="#">bed placement for patients on additional precautions</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Medical-grade mask</li> </ul>	<ul style="list-style-type: none"> <li>• Patients</li> </ul>

## RESOURCES:

- [PPE Guidelines](#)
- Masking [Frequently Asked Questions](#)
- Masking [Posters for Facilities](#) (scroll to 'Signage' – order via [print services](#))
- Eye Protection [Frequently Asked Questions](#)
- BCCDC – [Face Masks: How are they different](#)
- World Health Organization – Poster: [How to Wear a Medical Mask Safely](#)
- Health Canada – [Appropriate Use of Non-Medical Mask or Face Covering](#)
- Health Canada – Poster: [How to Safely Use a Non-Medical Mask](#)