

# **Department Head, Medicine**

## **Role Focus**

The Department Head is a critical leadership role within Island Health. As the most senior leader of a medical staff department, the Department Head advises the Health Authority Medical Advisory Committee (HAMAC), the Chief Medical Officer (CMO), and the organization to inform strategy and operations. This role also oversees medical staff governance and clinical quality, consistent with Medical Staff By-laws and Rules, and Island Health's quality structure.

This role requires close collaborative working relationships with several operational directors in Island health. This co-leadership model values shared accountability, joint decision-making, and the integration of medical and operational perspectives.

This role can be shared between two individuals.

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## **Key Impact Areas**

As Department Head, you will be accountable for:

### **Governance:**

- Credentialling and privileging activities within the department conducted in conjunction with Site Chiefs and Division Heads.
- Ensuring completion of in-depth medical staff reviews.
- Managing unprofessional behaviour and questions of clinical competence in collaboration with Division Heads and Site Chiefs.
- Providing overall strategic leadership for departmental workforce planning to identify current and future workforce needs, in alignment with Clinical Service Planning and available resources in collaboration with regional and local leadership.

### **Quality:**

- Engaging multidisciplinary leaders through the C.A.R.E. Networks in defining quality goals and clinical outcome measures aligned with organizational objectives.
- Departmental quality assurance, including establishing practice standards and annual professional development plans, and participating in quality reviews in partnership with Division Heads and Site Chiefs.
- Participating in accreditation processes.

### **Strategy:**

- Leading strategic departmental planning and goal setting processes, ensuring alignment of strategies across divisions/sections, as appropriate, and with other departments in collaboration with Division Heads and Site Chiefs.
- Ensuring the participation of the Medical Staff in setting and achieving the objectives of Island Health.

**Operations:**

- Developing and implementing operational plans aligned with the strategic goals of the department and organization, in collaboration with island health operations leadership, Division Heads and Site Chiefs.
- Overseeing operational performance, evaluating the effectiveness of those operations to ensure continuous improvement.
- Participating in resource allocation decisions.

**Communication & Collaboration:**

- Advocating for patient-centered care and fostering a collaborative environment.
- Regular communication with Division Heads and department members.
- Promoting participation in organizational activities related to health, safety, and welfare of Medical Staff within your department.
- Representing Island Health and fostering key relationships with external agencies, interest holders, and the media, as directed.
- Engaging with external stakeholders to address system-wide strategies, operational standardization, and operational challenges, as assigned.

**Other duties as assigned.**

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**The Details:**

Reporting to: The Executive Medical Director responsible for Medicine, on behalf of the Chief Medical Officer

Direct Reports: Division Heads of Cardiology, Dermatology, Endocrinology & Metabolism, Gastroenterology, General Internal Medicine, Geriatric Medicine, Hematology, Nephrology, Neurology, Physical Medicine & Rehabilitation, Podiatry, Rheumatology, Oncology, Respirology, and Infectious Disease.

Indirect Reports: Medicine and Medicine Sub-Specialty Site Chiefs

Committee Chair, Medicine C.A.R.E. Network

Responsibilities: Member, Integrated Clinical Governance Council

Chair, quarterly department meetings

Member, HAMAC

Member, Medical Privileging and Credentialing Committee (MPCC)

Member, Department Head Council  
Other committees as required

Time Requirements: 0.7 FTE

Compensation: \$178,900 per year

Job Share: Available

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## Qualifications and Competencies

- Doctor of Medicine (MD) with current registration and good standing with the College of Physicians and Surgeons, with specialty or subspecialty training, as required of the role.
- Active Medical Staff privileges with Island Health.
- Training and/or experience in multidisciplinary quality improvement and/or patient safety is an asset.
- Prior medical leadership experience strongly preferred.
- Demonstrated commitment to formal leadership education is an asset (e.g., UBC Sauder Physician Leadership Program, CMA Physician Leadership Institute, SFU Physician Leadership Series, or equivalent).
- Strong verbal and written communication skills.
- Demonstrated ability to adapt to a dynamic healthcare environment with initiative and resilience.
- Strong interpersonal skills with the ability to build and sustain professional relationships at all levels.
- In-depth understanding of health services and operational systems.