Position: **Advanced EHR Medical Lead – Site Lead**

Role Focus (Overview)

Reporting to the Associate Chief Medical Information Officer (ACMIO) the Site Medical Lead works in partnership with the Chief of Staff to share responsibility for implementing and leading digital improvements and electronic health record (EHR) optimization efforts to improve healthcare quality, operational efficiency and patient outcomes. The Site Medical Lead is responsible for ensuring representation of the medical staff voice in EHR configuration required to support site-based service delivery including ordering provider requirements and working proactively with others to ensure quality care. Medical Lead positions may be required for site activation, clinical speciality expertise or digital/ EHR expertise.

The Site Medical lead utilizes evidence-based research, best practices and peer health authority input and holds the vision for associated best practices related to effective adoption and ongoing use of the EHR. The Site Medical Lead will provide guidance and ensure medical staff understand the benefits of the EHR, ensure users are engaged regarding clinical design, workflows, and governance processes for change, improvements and decision making.

EHR Site Lead

The Site Medical Lead implements approved EHR and digital strategies by providing clinical leadership, supporting change management, facilitating stakeholder engagement, and monitoring adoption, risks, and outcomes.

- Acts as the primary liaison for the Advanced EHR Initiative for the site on behalf of the Community Medical Director or Chief of Staff.
- Acts as a communication liaison ensuring robust medical staff communication regarding the Advanced EHR.
- Engages with members of the site Medical Staff.
- Works with the project team to promote the virtual physician lounge, the practice environments, involvement in workflow reviews and simulation sessions so that physicians and ordering providers are knowledgeable and participating in pre-education change activities (specifically those that are highly clinically relevant regarding orders and results management, transitions in care and referral management).

Operations:

- Implements and actions strategic initiatives and works within established processes and structures, including clinical governance structures, to engage members of the medical staff in

the development and continuous quality improvement of informatics service delivery through the EHR, associated technologies and processes.
- Engages with academic and provincial partners utilizing an EHR.
- Supports requirement gathering through collection, analysis, documentation and validation.

Quality

- Provides medical staff design input to ensure the Advanced EHR build is clinically appropriate, adopted, utilized, adheres to and supports the application of Medical Staff Rules and Island Health quality standards.
- Supports collection, analysis, documentation, and validation of requirements for the EHR
- Supports change management and benefits evaluation framework with associated metrics for the implementation and advancement of the EHR.
- Utilizes analytic tools and data to enhance medical staff adoption, sustainment and optimization of the EHR.
- Ensures usability for providers with the use of evidence-based standards for:
    - best practice in advanced EHR processes including orders and results management
    - transitions of care.
    - emerging standards related to new or improved workflows and practice

Communication & Collaboration

- The Site Medical Lead, under the joint direction of the Office of the CMIO & respective site and community Medical Leadership, is responsible for medical staff engagement and supporting communication regarding the advanced EHR functionality and associated technologies.
- Collaborates with informaticists, health care data scientists, statisticians and information technology professionals to apply models and analysis that support clinical decision-making:
    - Identifies opportunities for data optimization within the implemented strategies.
    - Supports evidence informed decision-making (includes processes such as clinical decision support).
    - Identifies requirements emerging as a result of a technology enabled cross continuum care environment in the local environment

- Partners with medical and operational leaders to support change management, including engagement, education, and communication strategies that reinforce clinically relevant workflows, standards and overall messaging
- Ensures medical staff have the opportunity for more detailed change discussions as required
- Reviews respective education and participates in operational and EHR change management activities, including education events.
- Provides support to site Medical Leadership and colleagues.

Co-lead:

Reporting to: Associate Chief Medical Information Officer (ACMIO)

Direct Reports: None

Indirect Reports: None

Committee Responsibilities:

Time Requirements: 0.1 FTE

Compensation: Profile B

Qualifications:

- Doctor of Medicine (MD), Nurse Practitioner, or Registered Midwife with current registration and good standing with their respective College and with specialty or subspecialty training, as required of the role.
- Active Medical Staff privileges with Island Health.
- Training and/or experience in multidisciplinary quality improvement and/or patient safety is an asset.
- Prior medical leadership experience strongly preferred.
- Demonstrated commitment to formal leadership education is an asset (e.g., UBC Sauder Physician Leadership Program, CMA Physician Leadership Institute, SFU Physician Leadership Series, or equivalent).
- Strong verbal and written communication skills.
- Demonstrated ability to adapt to a dynamic healthcare environment with initiative and resilience.
- Strong interpersonal skills with the ability to build and sustain professional relationships at all levels.
- Proven clinical competence with an in-depth understanding of health services and operational systems.
- **Site Lead – Has the support of the Chief of Staff
- Proficient in technology and software applications is an asset

- Experience in leading change participating in complex, multisite or regional change initiatives is an asset.
- Demonstrates knowledge in quality improvement, clinical standards, implementation and evaluation
- Member of Medical Staff Association